



Purchasing Wraparound Care

Guidance on admissions to an Early Learning
and Childcare establishment

Purchasing Wraparound Care

Parents or carers can access wraparound care in Renfrewshire Council's Early Learning and Childcare Establishments by purchasing additional sessions or additional hours before or after their child's funded early learning and childcare entitlement, to support employment, training or education.

The service is provided within the current opening hours of each establishment:

- early learning and childcare centres – extended day and year
- early learning and childcare classes – term time

To support employment, training or education parents or carers can also purchase an early learning and childcare place for children aged 0–3 years of age in our early learning and childcare centres. For children aged 2–3 years places can also be purchased in some of our early learning and childcare classes.

Access to wraparound care is dependent on the availability of places in our early learning and childcare centres and classes.

Priority will be given to families in receipt of income support, income-based Job Seekers Allowance, working tax credits or Universal Credit. Allocation of places will be further prioritised to those living within the 15% most deprived areas as defined by the Scottish Index of Multiple Deprivation (SIMD).



Q: How do I apply for wraparound care?

You should contact the head of the early learning and childcare establishment to discuss your request and you will be asked to complete an 'application to purchase wraparound care' providing details of your requirements.

Application forms can also be obtained from Renfrewshire Council's website at **www.renfrewshire.gov.uk**

Your application will be considered by the head of establishment in the first instance. Any placement offered will require to be approved by the area admissions panel which is responsible for the allocation of places. The head of establishment will inform you of the outcome of your request.

Q: How much does wraparound care cost and how am I charged?

You will be charged at the current rate for wraparound care set by the Council. The head of your preferred establishment will inform you of the rate.

Council Concession rates will apply if you are a student in full time education or in receipt of any of the following benefits:

- Pension Guarantee Credit
- Income Support
- Job Seekers Allowance
- Maximum working Tax Credit
- Tax Credit with a Disability Element
- Council Tax Reduction Scheme
- Housing Benefit
- Employment and support allowance
- Attendance allowance
- Disability Living Allowances (Child Element)
- Universal Credit

You will be invoiced on a 4 weekly cycle and you can make payments through the following methods:

- council offices
- post office
- telephone payments
- childcare vouchers
- tax free childcare (www.childcarechoices.gov.uk)

More Information

You will be required to complete and sign an agreement to purchase wraparound care prior to your child taking up a wraparound care place. This will be a legal contract between you and Renfrewshire Council.

A review of your wraparound care place will take place every six months.

If you are unhappy with the decision

We do our best to ensure that the admissions policy is applied fairly and transparently.

If you are concerned that we have not considered your application properly, please discuss this with the head of the early learning and childcare establishment.

A full list of our establishments is available at www.renfrewshire.gov.uk

For more information or advice please contact your early learning childcare establishment or Children's Services at the address below.

**Children's Services
Council Headquarters
Renfrewshire House
Cotton Street
Paisley PA1 1TZ**

Phone: **0300 300 0170**

Email: cssupport@renfrewshire.gov.uk



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